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An Initiative of Government of Bihar for Poverty Alleviation

**Bihar Rural Livelihoods Promotion Society
State Rural Livelihoods Mission, Bihar**



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Office Order

2nd Bihar Innovation Forum is being conducted from 29 to 31 January, 2014. For proper management of the entire event, the following teams are formed:-

1. Team for Facilitation to the Jury members and Innovators: - This team will be lead by Mr. Jitendra Kumar (SPM-Jobs). The other members of the team will

- (i) Ms. Amrita Singh (PM-TLC),
- (ii) Mr. Krishna Ranjan (TM, Patna),
- (iii) Mr. Manoj Giri (TM, West Champaran),
- (iv) Mr. Udai Kumar (Manager-MF, Gaya),
- (v) Mr. Mukesh Kumar Sudhanshu (Manager-NF, Muzaffarpur),
- (vi) Mr. Akshansh Akshat (YP, Khagaria),
- (vii) Mr. Himanshu (YP, Purnea),
- (viii) Mr. Raushan Kumar Gupta (Manager-MF, Jamui),
- (ix) Mr. Santosh (Manager-Communication, Patna),
- (x) Mr. A.K. Arya (Consultant-MF, SPMU),
- (xi) Mr. Mahendra Prasad (Consultant -MI, SPMU),
- (xii) Mr. Sanjay Kabir (YP),
- (xiii) Mr. Amrendra Kumar (YP),
- (xiv) Ms. Shravani Mishra (YP) and
- (xv) Ms. Swati (YP, SPMU).

The team members from outside Patna are required to reach Patna on 27.01.2014. This team will ~~be~~ coordinate with the team for Logistic and the innovators as well as jury members to ensure timely arrival, stay and hassle free movement of Jury members and innovators.

2. Team on Logistic, Stay of Guests and vehicle pool:- This will be lead by Shri Rajesh Parimal (Administrative Officer) and other members of the team will be

- (i) Mr. Pushpendra Singh Tiwari (PM-MF),
- (ii) Mr. Anubhav Dubraj (PM-MI),
- (iii) Mr. Abhinay Srivastava (Manager-MF, Muzaffarpur),
- (iv) Mr. Birendra Kumar (Manager-MF, Nalanda),
- (v) Ms. Paramita Saha (YP),
- (vi) Mr. R. S. Singh (Consultant-MF, Saharsa),
- (vii) Mr. Suraj Kumar (Project Associate-MF),
- (viii) Mr. Manan Krishna (Project Associate-CF),
- (ix) Mr. R.B. Lall (Office Assistant) and
- (x) Mr. Chandan Chandra (Office Assistant).

Mr. A.K. Thakur (Consultant-MF) will also support the team.

3. Finalisation of film on BIF-II and the Innovators:-

This team will be lead by Mr. Mukesh Chandra Sharan (PC-FI). The other team members will be

- (i) Mr. Anubhav Dubraj (PM-MI),
- (ii) Mr. Rajeev Ranjan (Manager-Communication, Madhepura),
- (iii) Mr. Pawan Priyadarshi (Manager-Communication, Jamui),
- (iv) Mr. Chhote Vidhata Prasad (Manager-Communication),
- (v) Mr. Santosh (Manager-Communication, West Champaran).
- (vi) Mr. Abhinay Srivastava (Manager-MF, Muzaffarpur),
- (vii) Mr. Vishnu Raghunathan (BPM-Dhamdaha),
- (viii) Mr. Akshansh Akshat (YP, Khagaria) and
- (ix) Ms. Valleri Sharma (YP, SPMU).

This team will be working in close coordination with video production agency. This team will also take support from Mr. A.K. Thakur (Consultant-MF), Mr. Kumar Anshumaly (Director) and Mr. B.K. Pathak (OSD).

The team members from outside Patna are required to reach Patna on 21.01.2014.

4. Team on Finalization of brochure, hand book on innovators: The team will be lead by Mr. Anubhav Dubraj (PM-MI) and ~~is~~ consist of following members:-

- (i) Ms. Archana Chandola (YP),
- (ii) Ms. Paramita (YP),
- (iii) Ms. Srashti Singhal (YP),
- (iv) Mr. Vishnu Raghunathan (BPM, Dhamdaha),
- (v) Mr. S. Deepak (YP, Dhamdaha),
- (vi) Ms. Sohini Mahapatra (BPM-Masaudhi, Patna),
- (vii) Ms. Sheena Kapoor (BPM-Silao, Nalanda),
- (viii) Mr. Salman Haider (BPM-B. Kothi, Purnea) and
- (ix) Mr. Vikas Kumar (BPM-Harnaut, Nalanda).

5. Team on Printing of the document related to BIF-II: This team will be lead by Dr. Santosh (Procurement Specialist). Other members will be

- (i) Mr. Ranjit (F.O.),
- (ii) Mr. Anubhav Dubraj (PM-MI),
- (iii) Mr. Pushpendra (PM-MF),
- (iv) Mr. Mukesh Chandra Sharan (PC-FI),
- (v) Mr. Ajit Ranjan (SPM-M&E),
- (vi) Ms. Archana Tiwari (SPM-SD),
- (vii) Mr. Jawed Naim (Office Assistant-SPMU) and
- (viii) Mr. Anil Kumar (Project Associate-M&E).



6. **Team on Printing of Invitation Cards, note book and finalization of mementos; Registration kit, standees, Backdrops, hoardings etc.:-** This team will be lead by Mr. Ajit Ranjan (SPM-M&E). The other team members will be
- (i) Ms. Archana Tiwari (SPM-SD),
 - (ii) Mr. Vikas Kunj (SPM-NF),
 - (iii) Mr. Robie Minz (Project Associate-Communication),
 - (iv) Mr. Sameer (PM-Non Farm),
 - (v) Ms. Anumeha (PM-SL&PM),
 - (vi) Mr. Shashi (YP),
 - (vii) Ms. Nidhi (PM-R&D) and
 - (viii) Ms. Srashti (YP).
- Mr. A.K. Thakur (Consultant-MF) will also support the team.
7. **Team on Layout, stalls and interior decorations :-** This team will be lead by Shri Ajit Ranjan (SPM-M&E) and will comprise with the following members:-
- (i) Mr. Prashant Krishna (SPM-IB&CB),
 - (ii) Mr. Jiban Kumar Jha (PM-MI),
 - (iii) Ms. Anumeha Swarup (PM-SL&PM),
 - (iv) Mr. Aditya Narayan Saha (PM-M&E),
 - (v) Mr. G. Anthony Raj (PM-RC),
 - (vi) Mr. Sameer Kumar (PM-NF)
 - (vii) Ms. Srashti (YP),
 - (viii) Mr. Govind Kumar Rai (YP),
 - (ix) Mr. Shashi (YP-Jobs),
 - (x) Mr. S. Deepak (YP, Dhamdaha),
 - (xi) Ms. Valleri Sharma (YP, SPMU),
 - (xii) Mr. Sumeet Kapoor (YP) and
 - (xiii) Mr. Neeraj Kumar Singh (PM-Entitlements).
8. **Team on press releases in collaboration with PR agency:-** This team will be lead by Shri B.K. Pathak (OSD) and will comprise with the following members:-
- (i) Mr. A.K. Thakur (MF-Consultant),
 - (ii) Mr. Pawan Kumar Priyadarshi (Manager-communication),
 - (iii) Mr. Rajeev Ranjan (Manager-Communication),
 - (iv) Mr. Santosh (Manager-Communication, West Champaran)and
 - (v) Ms. Nupur (Manager-SD, Khagaria).
9. **Protocol Team:-** This team will be lead by Shri Kumar Anshumaly (Director) and the other team members will be
- (i) Mr. Rajesh Parimal (Administrative Officer),
 - (ii) Mr. Rajiv Kumar Singh (DPM-Patna),
 - (iii) Mr. Manoj Kumar (SPM-LH).

10. Team on press briefing and Media: This team will be lead by Shri Kumar Anshumaly (Director) and the other team members will be :-

- (i) Mr. Rajiv Singh (DPM-Patna),
- (ii) Mr. A.K. Thakur (MF-Consultant),
- (iii) Mr. Santosh (Manager-Communication, East Champaran),
- (iv) Mr. Manish (Manager-Communication, Gaya) and
- (v) Mr. Santosh (Manager-Communication, Patna).

11. Team on ensuring timely re-imburement to innovators and jury members:- This team will be lead by Mr. Subodh Ram (CFO) and the other team members will be:-

- (i) Mr. Uday Kumar Verma (SFM),
- (ii) Mr. Chandan Kumar (Manager-Community Finance, Aurangabad),
- (iii) Mr. Dinesh Kumar (Manager-Community Finance, Rohtas),
- (iv) Mr. Sudama Prasad (Manager-Community Finance, Patna),
- (v) Mr. Anil Kumar (Accountant-SPMU),
- (vi) Mr. Jitendra Kumar (Accountant-SPMU) and
- (vii) Mr. Prem Narayan (Office Assistant).

Teams can co-opt more members as per requirement.

Teams will meet every day at 05:00 p.m. in the Conference Hall to take stock of the progress.

Overall ^{co-ordination} ~~monitoring~~ of the functions of the above mentioned teams will be done ^{by} the Addl. CEO assisted by Project Coordinator (FI) ^{and the program}.


(Arvind Kumar Chaudhary)

Chief Executive Officer-cum-State Mission Director

For Distribution

1. Addl. CEO/Director/OSD/CFO/AO/FO/PS.
2. All SPMs & PMs.
3. All DPMs/In Charge/All Thematic Managers & BPMs/In Charge.
4. All YPs/All Project Associates/Accountants/OAs.
5. IT Section.